

ELIGIBILITY RULES FOR THE LICENCE RENEWAL FEE WAIVER

1. Annual licensure reports and licence renewal applications must be received complete and on time, by the due date indicated below for each licence class. Licensees who do not submit these documents by the due date will not be eligible to receive the fee waiver and full fees will be due.

2. The fee waiver applies to *renewals of existing licences* only. A licensee applying for 2021 renewal must have had a valid licence in 2020. First-time or new applicants for any licence class are not eligible for the fee waiver.

LICENCE CLASS	RENEWAL FEE	REQUIRED DOCUMENTS & DUE DATE	ELIGIBLE FOR FEE WAIVER
Funeral Establishment Operator – Class 1	\$200 + \$16/registered death	December 31, 2020	Yes
Funeral Establishment Operator – Class 2	\$200	December 31, 2020	Yes
Funeral Director – Class 1	\$200	December 31, 2020	Yes
Funeral Director – Class 2	\$200	December 31, 2020	Yes
Funeral Pre-planner	\$200	December 31, 2020	Yes
Transfer Service Operator – Class 1	\$200 + \$16/registered death	December 31, 2020	Yes
Transfer Service Operator – Class 2	\$200 + \$16/registered death	December 31, 2020	Yes
Transfer Service Sales Representative	\$200	December 31, 2020	Yes
Crematorium Operator	\$15 + \$12/cremation conducted	Within 3 months of fiscal year end	Yes
Cemetery Operator	\$15 + \$12/interment or scattering if more than 10	Within 3 months of fiscal year end	Yes
Cemetery Sales Representative	\$200	On anniversary date of original licensing	Yes
Crematorium Sales Representative	\$200	On anniversary date of original licensing	Yes
Examination Fee	-	-	No
Intern Registration	-	-	No
New Application	-	-	No
Change of Info	-	-	No