



As part of a business licence application, each person identified above must complete and submit this form.

**Police Records Check (PRC):** If you have not already submitted your own PRC, an email will be sent to your email address below from Sterling Backcheck (SB), a third-party provider of PRCs. The fee of \$32+HST is payable by credit card and results are obtained within 24 hours.

**Exception:** If you have criminal charges on record, please provide an original PRC from your local police or provincial police detachment - do not order a SB report. Please contact a BAO Licensing Officer for assistance with any questions or concerns.

Legal Name:	Residential address:	
Email address:	Telephone:	Date of birth:
Name of business:	Position held:	

**It is a serious offence to make a false statement on this application.**

**A false statement may delay the processing of this application and/or result in the Registrar's refusal to issue a licence.**

	NO	YES
Are you engaged, occupied, employed or associated directly or indirectly, in any other business, occupation or profession? If yes, provide full details on a signed and dated statement.		
Are you registered, licensed or appointed under this or any other legislation in any province, territory, state or country? (Exclude driver/motor vehicle licences). Provide full details on a separate signed and dated page (include type, licence no., jurisdiction, etc.).		
Do you currently have any outstanding unpaid judgement(s) against you? Are you or were you an officer, director or controlling shareholder of a corporation, which has outstanding unpaid judgement(s)? If yes, provide full details including the amount outstanding and the repayment plans on a signed and dated statement, and a copy of each judgment.		
Have you ever had a registration, licence or professional status of any kind (including driver/motor vehicle licences), refused, suspended, revoked or cancelled? If yes, provide full details on a signed and dated statement.		
Have you ever been an officer, director or controlling shareholder of a corporation that has had a registration, licence or appointment of any kind, in any province, territory, state or country refused, suspended, revoked or cancelled? If yes, provide full details on a signed and dated statement.		
Have you ever been, or are you now an officer, director or majority shareholder of a corporation which has been declared bankrupt or is presently a party to bankruptcy proceedings, or have you ever filed personally for a consumer proposal? If yes, provide full details on a signed and dated statement along with a copy of the bankruptcy assignment or discharge papers, consumer proposal (if applicable) and a list of creditors.		
Have you ever pleaded guilty or been found guilty or convicted of an offence under any law, or are you currently the subject of any pending charges? This includes absolute or conditional discharges. You do not have to disclose any offence for which a pardon has been granted under the Criminal Records Act and which has not been revoked. (A pardon is not granted simply because of the passage of time. You do not have to disclose convictions under the Youth Criminal Justice Act, minor traffic violations such as speeding, unless your driver's licence was suspended, or parking tickets.) If yes, provide full details on a signed and dated statement.		
Have you ever been or are you now an officer, director or controlling shareholder of a corporation which has ever pleaded guilty or been convicted of an offence under any law of any province, territory, state or country, or is currently the subject of any charges? If yes, provide full details on a signed and dated statement.		
Have you ever had an employment or business relationship terminated for cause based on breach of trust or confidentiality, deceit, fraud, theft, forgery, misappropriation of funds, harassment or assault or other similar conduct? If yes, provide full details on a signed and dated statement.		

Signature \_\_\_\_\_

Date (mm/dd/yyyy) \_\_\_\_\_